

## **Sustainability Forum**

### **Terms of Reference**

#### **Purpose**

1. To bring together councillors and officer to discuss matters relating to sustainability to support the corporate plan.
2. To provide an opportunity for councillors and officers to reflect on issues and emerging opportunities and think strategically to provide check and challenge to the identified issues.
3. Identify if there needs to be any changes in council policy and procedures or the need for actions plans and, if so, take these forward for discussion and adoption by the Cabinet/Council as appropriate

Topics may include (but are not limited to):

- Climate Change
- Transport
  - Alternatives to private vehicle use
  - Electric vehicles and charging points
  - Car clubs
  - Improving pedestrian and cycle routes
- Improving air quality
- Insulation schemes for existing homes (note: new housing meets Building Regulation requirements)
- Enhancing green spaces
- Reduction in single use plastics and litter

Meetings would be informal and therefore not public as they are not decision making but forums for discussion. Guests (such as specialists in their field) may be asked to attend to give presentations and to ask questions as appropriate.

The forum may make recommendations to Overview and Scrutiny Committee for task and finish group topics. The forum may also make recommendations to the relevant Portfolio Holder or Cabinet on sustainability issues.

#### **Membership**

The forum will be made up of nine councillors with representation from each party. Membership and chair will be agreed at Annual Council. All members will be welcome to attend meetings of the forum.

**Secretariat**

Support will be provided by Democratic Services. Meetings will take the form of a presentation followed by a question and answer session. Notes and any actions at forum meetings will be taken.

Democratic Services will also schedule meetings in the committee calendar and record attendance.

**Arrangements**

There will be up to three meetings per year and the agenda circulated to Members at least 5 working days in advance. Officers from Community & Environmental Services, Transport and Infrastructure and Planning will be invited to attend specific discussions.

**Contact**

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